Greetings

You are receiving this communication because your student has enrolled in a summer program and qualifies for District Transportation. We are pleased you made the decision to trust the Lee’s Summit School District Transportation Department to transport your student. We take our responsibility for the care and safety of your student above all else.

The transportation plan for 2020 summer programs has been approved by the Jackson County Health Department. Please be aware the Health Department has implemented protocols that will affect how the school buses operate, impact flexibility, seating, scheduling and routing.

**Student Scheduling:**

Social Distancing on a School Bus is challenging but there are some things that can be done to minimize exposure. While total elimination of exposure on the school bus is impossible the protocols below are intended to lower the risk for students and staff using the characteristics of the bus to assist us. The spacing of students separately and using the high back seats and the 8’ width provide some benefit. With the implementation of these protocols a typical full size school bus which held 46-60 students in the past will now have a maximum seating capacity of 22 students. This leaves no room for flexibility, easy changes or adding students.

**Criteria:**

- Students will sit 1 to a seat
  - There will be no sharing of seats, including siblings
  - Students will have assigned seats
  - Ridership will be tracked, students not riding consistently (1 time or more a week) will be removed from bus roster, parent will be contacted
- The first row of each bus will not be utilized to maintain distance barrier between driver and students
- All other rows may be utilized
- Students can only be assigned to one bus, no second bus passes
- “One-Day Ride Passes” are not permitted
- Students may only have one bus stop. stop must be the same for both morning and afternoon
- **Students not assigned to the bus will not be permitted to ride to school or home from school. Please do not send them to the stop, we will have to send them back home if not registered**
- Changes or new riders may take a considerable amount of time to be scheduled, if it can be done at all

**Loading and Unloading the school bus**

To minimize exposure and expedite loading and unloading the following will be implemented:

**Morning, picking up students to bring to school:**

- Students will be assigned a seat to fill the bus based on grade level
- At school the bus will unload from front to back, 1 row at a time as directed by the driver

**Afternoon taking students home:**

- The bus should be loaded at school in a way as to avoid congestion at the front door
- Students must sit in their assigned seat

**Additional Safety Protocols**

- **Cleaning**
  - Touch points will be cleaned between schools
  - Sanitizing will occur between morning and afternoon routes as well as at the conclusion of the day
- **PPE Usage**
Staff and students will follow current Health Department guidelines. Students not following the guidelines will not be permitted onto the bus

- Per County Health Department Regulations as of 7.1.2020 and until further notice:
  - **Student**
    - 5 years of age and up must wear masks when on the school bus
    - Special Needs students are encouraged to wear a mask, but not required
  - **Drivers:**
    - Must wear mask when loading/unloading and when in close proximity of students and other staff
    - Optional to wear while operating the bus
  - **Bus Aides**
    - Must wear mask at all times
    - Must wear face shield when securing students into CSRS and other times when in close contact

**Items to review with you child**

- **Student Expectations**
  
  Due to the increased emphasis on social distancing; failure to follow expectations will result in loss of riding privileges on first occurrence.

  Examples which may result in loss of privilege:
  - Not follow instructions of the driver and/or bus aide
  - Not follow social distancing requirements
    - Sit against the window, not in the isle part of the seat
    - Remind students to sit back to back, seat to seat
    - Do not lean over seats
    - No yelling, spitting, throwing things or any other behavior that could spread germs
    - Eating, chewing gum and similar activities are strictly prohibited
  - Not sitting in assigned seat
    - Student must sit in assigned seat
    - No changing of seating assignments
  - Not following unloading/loading instructions
    - Stay in seat at school until driver signals to get up
    - On ay home do not move from seat until driver signals
  - Other conduct that compromises another student or staff

- **Bus Stop**
  - Please space out, do not bunch up at the door. Take your time
  - Wear a mask for students 5 years of age and up