

Lee's Summit R-7 School District

Business Roundtable

Team Charter 2011



Updated and Revised for the 2019-2020 school year

Team: R-7 Business Roundtable **Type of Team:** Quality Focus Team

Leader/Sponsor: Dr. Emily Miller **Department:** Superintendent's Office

Chartered by: Superintendent **Chartered when:** Summer 2011

Mission: To foster a productive relationship and a climate of collaboration between the LSR7 School District, the business community and patrons.

Desired Outcomes:

1. To raise awareness and promote understanding of education-related challenges and successes.
2. To improve communication between the LSR7 School District and the business community.
3. To promote understanding of the major challenges facing the school district, the business community and the community at-large.
4. To identify collaborative efforts that will mutually benefit the district and the business community.
5. To identify adequate and sustainable resource options that do not put an undue burden on any one segment of our community, including new revenue sources.
6. To partner with stakeholders to create a more balanced property-tax base.
7. To strengthen our impact on federal and state legislation through a collaborative effort that results in benefits to the LSR7 School District, as well as the business community and citizens.

Boundaries:

1. All decisions must be aligned with the Lee's Summit R-7 School District's Board of Education Policies and Procedures and the District's Mission and Vision.
2. All decisions must be aligned with local, state, and federal laws or recommend changes to such that are necessary to implement proposed ideas.

Resources: Supported by the Superintendent's Budget

Team Members:

**Denotes Steering Committee Members*

Mike Allen	Signature Capital Solutions
Keith Asel	Hawthorn Bank
Matt Baird	Lee's Summit Chamber of Commerce
Mayor Bill Baird	City of Lee's Summit
John Beaudoin	KC Communications & Media Matters
Bill Brown*	Spectrum Consulting Group LLC
Christine Bushyhead	Bushyhead LLC
Tina Chace	Lee's Summit Economic Development Council
Carl Chinnery	Chinnery, Evans & Nail, P.C.
Jackie Clark	LSR7 Board of Education
Brad Cox	Langsford Development / The Emaline Ballroom
Jon Ellis	Paradise Park
Diane Forte	City of Lee's Summit
David Gale	Gale Properties
Bob Glaser	Summit Bank of Kansas City
Melissa Grinlinton	RFS Delivers
Katie Hammons*	Commerce Bank
Pam Hatcher	Hatcher Realty
Clint Haynes	NextGen Wealth
Lynn Hinkle*	Great Southern Bank
Kristi Johnson-Ware*	Central Bank of the Midwest
Dr. Jennifer Kephart	Lee's Summit R-7 School District
Kent Kirby	Citizens' Advisory Committee Chairperson
Matt Knehans	Edward Jones
John Lovell	Lovell Insurance Group
Rob Lund*	Tratos III Real Estate Services
Zachary Lund	Lund Law Offices
Laura Maxwell	LSR7 Partners in Education

John McDonald	Lee's Summit Medical Center
Dr. Emily Miller*	Lee's Summit R-7 School District
Tyler Morehead	Morehead Agency LLC
Chip Moxley*	Lee's Summit Economic Development Council Chair / Tingle Flooring
Rosalie Newkirk	HSMC Orizon
Dr. Matt Niewald	Lakewood Dental
Bobby Olm-Shipman	St. Luke's East Hospital
Jon Plaas*	Plaas Associates
Machelle Riffe	Riffe Homes
Kim Ryan	Metcraft Industries
Matt Sanning	Lee's Summit Social Services
Randy Scarborough	RCE Lighting, Energy, Technology
Flip Short	Legacy Touch
Ryan Smarr	Lee's Summit Downtown Main Street
Dennis Smith	LSR7 Board of Education
Steve Tominia	Cameron's
Rick Viar	Summit Bank of Kansas City
Kelly Wachel*	Lee's Summit R-7 School District
Sonja Wald	Wald & Co. / All American Display Fireworks
Ron Williams	Integral Construction Services

Meeting Framework: Meetings are held quarterly. The team should strive toward accomplishing agendas in 1 and ½ hours or less.

Decision-Making Process: Decisions will be made upon reaching consensus among the members after thorough discussion and consideration of all relevant information.

Communication: Communication will be coordinated through the Office of the Superintendent of Schools, Lee's Summit R-7 School District. Team members may be asked to assist with communication of ideas and/or decisions and to solicit feedback from specific segments of the community.

Agenda: Agendas will be developed by the Business Roundtable Steering Committee.

Facilitator(s): Superintendent and members of the Steering Committee

Records: The LSR7 Executive Director of Public Relations will serve as Secretary and keep official minutes of the meetings. Each meeting will conclude by summarizing and assigning items on the “to do” list resulting from the meeting.

Charter Review: The Business Roundtable will annually review the charter to ensure that it meets the needs of the team.

Evaluation: Effectiveness of the group will be measured through participation, periodic surveying of membership and the evaluation of progress toward any specific goals established by the group.

Suggested Norms:

1. Make the meeting a priority.
2. Adequately prepare for meetings.
3. Be open to the ideas of others. (Tough on issues, easy on people.)
4. Maintain confidentiality when appropriate.
5. Discuss openly and avoid personalizing comments.
6. Leave each meeting supportive of the ideas expressed by team consensus.
7. Be “present,” i.e., no cell phone usage during the meeting, no sidebar conversations.
8. Facilitate the movement of issues from “discussion” to “action.”
9. Say what is on your mind.
10. Ask questions to ensure clarity and to spark dialogue.